



Coronavirus / COVID-19 Policy

Crazy 4 Kids recognises the importance of advanced planning in order to maintain services and limit the spread of the coronavirus, known as COVID-19, within our Settings.

COVID-19 is a viral infection similar to flu, spread from person to person by close contact (Airborne) It typically causes fever and a dry cough, and in some cases may progress to viral pneumonia which cannot be treated by antibiotics. Symptoms of COVID-19 can include:

- Cough
- High Temperature
- Loss or change to your sense of smell or taste

Other symptoms can include:

- Sore Throat
- Tiredness
- Difficulty Breathing

The initial symptoms are not dissimilar to other colds and flu-type illnesses, so the key question is whether the patient has also travelled to a high-risk area in the last two weeks or been in contact with a person who has.

Any child or staff member who becomes ill with symptoms, which could be COVID-19, while at the setting will be isolated from the other children until the child can be collected by his or her parents. Staff members will be sent home. They will be asked to self-isolate for 10 days. Where the child or staff member tests negative, they can return to the setting and the fellow household members can end self-isolation. Where a child or staff member tests positive, Crazy 4 Kids setting manager will contact the local health protection team. This team will also contact settings directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the setting – as identified by NHS Test and Trace. Crazy 4 Kids will be directed by the Local Health Protection Team and also NHS Test and Trace should a positive COVID-19 case arise.

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Most suspected cases turn out to be negative so the setting will remain open until advised otherwise by the Local Health Protection Team. **Parents will be informed of any decisions made if they are directly impacted.**

Should any children or staff experience symptoms of COVID-19 they should stay away from the setting until all symptoms have passed and they have sought medical advice or test negative for the virus.

Infection control

Like the common cold and other flu viruses, COVID-19 is spread by:

- Infected people passing the virus to others through large droplets when coughing, sneezing, or even talking within a close distance.
- Direct contact with an infected person: for example, if you shake or hold their hand, and then touch your own mouth, eyes or nose without first washing your hands.
- Touching objects (eg door handles, light switches) that have previously been touched by an infected person, then touching your own mouth, eyes or nose without first washing your hands. Viruses can survive longer on hard surfaces than on soft or absorbent surfaces.

We will limit the risk of catching or spreading COVID-19 at the Setting by:

- Regular handwashing by staff and children.
- No Parents or External visitors will be allowed entry to the setting.
- Minimising contact between our hands and mouth/nose.
- Covering nose and mouth when coughing or sneezing; using a tissue when possible and disposing of the tissue promptly and carefully (bag it and bin it).
- Cleaning hard surfaces (e.g. door handles, light-switches, tables, etc) with sanitizer frequently.
- Removing any toys and equipment that cannot be easily cleaned.
- Encouraging the children at the Setting to follow the guidance above.
- Instructing staff to remain at home if they display any relevant symptoms or sending them home if they first display symptoms while at work.
- Minimise mixing of children within the setting where possible.
- Asking parents to adhere to social distancing at drop off and collection times.

At Crazy 4 Kids we will promote infection control through the methods above, and in addition we will:

- Display posters and information to promote infection control.
- Update Parents/Carers via Family News Feed.

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- Ensure that adequate supplies of cleaning materials are available within the Setting.
- Dispose of waste promptly and hygienically.
- Provide tissues and suitable facilities for their disposal.
- Provide staff with PPE.

Closure

Planned reopening on Government advice is for Early Years settings to plan to reopen from 1st June 2020 to all children under statutory school age. Once reopening there may be some occasions when we will have to consider temporarily closing the Setting because we have too few unaffected staff to run sessions safely. If this occurs the manager will contact Northamptonshire County Council Early Years Team for further support and guidance.

For Wraparound Care where we are on school sites, our opening to provide these services is subject to approval from the school. Crazy 4 Kids will continue to maintain the partnership working with schools and will communicate any information necessary.

All Settings will have to close if advised to do so by the Government in the interest of safeguarding the children in our care.

In the event of closure, the manager will notify Parents/Carers as soon as possible. The Registered Provider / Compliance and Training Manager will also inform the Northamptonshire County Council Early Years Team as well as other relevant parties, e.g feeder schools, other users of shared premises, etc. The manager will also notify Ofsted of the closure.

Advance planning

In preparation for dealing with COVID-19, the Setting will ensure that all contact details for staff, children and parents are up to date.

We will prepare letters of notification for parents and staff, so that they can be distributed immediately if an outbreak occurs, via Family, Facebook Page, Website and Email.

The Settings will regularly update its information regarding COVID-19, by checking the latest guidance from Public Health England and the local authority and will inform parents and staff of any changes to our emergency plans.

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Useful contacts

Crazy 4 Kids Head Office: 01536 680101

Ofsted: 0300 123 1231

Health Protection Team (HPT): 0344 2254 524 option 1

Written in accordance with the Statutory Framework for the Early Years Foundation Stage (2017): Safeguarding and Welfare Requirements: Health [3.44].

Julie Norris

A handwritten signature in black ink, appearing to read "J.N." followed by a stylized flourish.

Registered Provider

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